

TRIPURA GAZETTE



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PART--II-- Advertisement, Notices

GOVERNMENT OF TRIPURA
OFFICE OF THE COMMISSIONER OF EXCISE
PANDIT NEHRU COMPLEX, GURKHABASTI, AGARTALA
E-mail: com.excise-tr@gov.in / excisetripura@yahoo.com

SHORT NOTICE INVITING TENDER


No.F.II-8(1)-EX/2020/ 1731-34

Dated, Agartala, 26/05/2020

E-Tenders for production and supply of polyester based tamper evident security hologram labels are invited through <http://tripuratenders.gov.in> on behalf of the Governor of Tripura by Office of the Commissioner of Excise, Government of Tripura, P.N. Complex, Gurkhabasti, Agartala- 799006 as per specifications and terms and conditions laid down in the Detailed Notice Inviting Tender (DNIT).

Name of the work	Tender Fee	Testing charge	Earnest Money Deposit	Bid Submission end date	Bid opening date
Production and supply of polyester based tamper evident security hologram labels	Rs. 5,000/-	Rs. 20,000/-	Rs. 8,64,000/-	As per important dates mentioned in the page no. 2 of DNIT.	

- The other details related e-Tender can be seen and obtained from website <http://tripuratenders.gov.in>
- Corrigendum / Addendum, if any, will be published only on the above website


(Nagesh Kumar B., IAS)
Commissioner of Excise
Government of Tripura


Tripura Gazette, Extraordinary Issue, May 26, 2020 A. D.



GOVERNMENT OF TRIPURA
OFFICE OF THE COMMISSIONER OF EXCISE
PANDIT NEHRU COMPLEX, GURKHABASTI, AGARTALA

Detailed Notice Inviting Tender Document of e-Tender

**FOR PRODUCTION AND SUPPLY OF POLYESTER BASED TAMPER EVIDENT
SECURITY HOLOGRAM LABELS.**


(Nagesh Kumar B., IAS)
26/5/2020
Commissioner of Excise
Government of Tripura

LIST OF IMPORTANT DATES IN CONNECTION WITH THE BID FOR THE WORK.

Name of work: - Production and supply of polyester based tamper evident security hologram labels.

1.	Completion period of the work	5 years
2.	Date of Publishing of Tender	26-05-2020
3.	Period of downloading of Bidding Documents at https://tripuratenders.gov.in	Document Download Start Date : 27-05-2020 at 10.00 am
4.	Pre Bid Meeting Date	10-06-2020 at 11.00 am
5.	Place of Pre Bid Meeting	Office of the Commissioner of Excise, P.N. Complex, Gurkhabasti, Agartala, Tripura
6.	Bid Submission Start Date	27-05-2020 at 10.00 am
7.	Bid Submission End Date	20-06-2020 at 5.00 pm
8.	Bid Opening Date	22-06-2020 at 11.00 am
9.	Place of Opening Bids:	Office of the Commissioner of Excise, P.N. Complex, Gurkhabasti, Agartala, Tripura
10.	Bid Validity:	90 days
11.	Tender Inviting Authority:	Commissioner of Excise Government of Tripura

Notes: - All the above mentioned time are as per clock time of e-procurement website <http://tripuratenders.gov.in>

1. Scope :

The Notice Inviting Tender is issued for procurement of Polyester Based Tamper Evident Security Holograms produced using stamping foil which can be identified by the user with naked eyes and cannot be counterfeited for affixation on liquor/beer/wine bottles and any other product as and when decided, including cans sold in the State of Tripura under annual rate contract system for supply to the Commissioner of Excise, Government of Tripura, P.N. Complex, Gurkhabasti, Agartala- 799006.

2. Information to the Bidder:

- (i) Though adequate care has been taken in the preparation of this Tender document, the tenderer should satisfy himself that the documents furnished in response to this notice are complete in all respects. Intimation of discrepancy, if any, should be given to Excise Organization (Finance Department) immediately. If the Excise Organization (Finance Department) receives no intimation, it shall be deemed that the tenderer is satisfied that the Tender document is complete in all respects.
- (ii) None need to participate in the tender who does not accept/fulfil the terms & conditions indicated below.

3. Guidelines for Technical & Financial Bid

- (i) The bids are invited under single stage two bid system namely : (1) Technical Bid and (2) Financial Bid. After receipt of tenders, Technical Bid will consist of qualification criteria and security specifications & features of hologram. Technical Bid will be opened first and will be evaluated as per specifications and all terms and conditions. Thereafter, Financial Bids will be opened only for those bidders whose bids were found to be technically qualified.
- (ii) During opening of Technical Bid, the tenderer or its authorised representatives must come along with all original documents/invoice copies and other papers alongwith samples of the hologram as per security specifications & features mentioned in the NIT, to prove the authenticity and security specifications & features of the hologram.

4. Qualification Criteria (Technical Bid)

Part- I

(a) List of the documents to be scanned and uploaded within the period of bid submission date:

- (i) Tender fee of Rs. 5,000/- and Testing Charge of Rs. 20,000/- (both non-refundable) and Earnest Money Deposit (EMD) of Rs. 8,64,000/- (refundable) to be deposited through online mode in the payment gateway integrated with the e-Procurement portal <https://tripuratenders.gov.in> as per the Finance Department Memorandum No. No.F.10(SAB I) /FIN(EXPDT-1)/2019/956-1100 dated 17.08.2019 at **Annexure-III**.
- (ii) Tenderer should be a profit making organization and should have minimum turnover of Rs.4.00 Crore from Polyester based tamper evident security hologram during last three financial years (2017-18, 2018-19 and 2019-20). Copies of audited balance sheet along with a Chartered Accountant's Certificate in support of this claim must be submitted.

- (iii) The tenderer must be a manufacturer of Polyester based tamper evident security hologram and self-certified copy of manufacturing certificate/license issued by competent authority must be submitted. No authorised traders/agents of manufacturer shall be considered.
- (iv) The tenderer must possess in his premises all relevant and capable machines specified as compulsory in point 6, 7 & 8 of Annexure- I of this tender document. All the machines must be installed within the premises of the tenderer and under a secured environment. The successful bidder shall not be allowed to subcontract or sublet any work or part thereof to any outside agency. Tenderer shall have to submit an affidavit on Non-Judicial Stamp paper stating that all compulsory facilities, equipment (Plant & Machinery) and processes shall be carried out, in-house and none will be subcontracted or sublet to any outside agency.
- (v) Copy of PAN and Income Tax returns for the last 3(three) years of the tenderer is to be provided.
- (vi) GST Registration and Returns for the last 2(two) years of the bidder to be provided.
- (vii) List of Directors/Partners with address and contact number to be provided on Company/Firm letter head.
- (viii) The tenderer must be a member of International Hologram Manufacturers Association (IHMA) and Hologram Manufacturers' Association of India (HoMAI). Copy of membership certificate for current year should be submitted.
- (ix) Complete details of the different manufacturing facilities, plant & machinery, security equipment, manpower etc. as per Annexure-I should be submitted.
- (x) The tenderer must have experience of manufacturing and supplying Polyester based tamper evident security hologram to at least one State Excise Department in last three financial years (2017-18, 2018-19 and 2019-20). Copies of all required documents like Purchase order, machines etc. to be submitted to prove experience.
- (xi) Declaration as per Annexure-II and affidavit stating that the firm is not blacklisted by any State/UT or Central Government.
- (xii) Complete details of Security specifications and features should be uploaded as per Point-5 of the NIT at Part-II indicating -
 - Master Origination System & Holographic features.
 - Non-Holographic Features.
 - Other Security Features of Hologram.

(b) List of samples to be submitted physically:

- (i) The tenderer shall submit 4(four) artwork options as per the security specifications and features as mentioned in Part-II of the DNIT. The submission of the samples of artwork options to the office of the Commissionerate of Excise, P.N. Complex, Gurkhabasti, Agartala should be within the tender closing date & time. The samples may be submitted either by registered post or by any authorised personnel of the tenderer physically at the office of the Commissionerate of Excise, P.N. Complex, Gurkhabasti, Agartala.
- (ii) 1 (one) spool of hologram samples containing minimum 10,000 holograms of size 80 mm (length) X 15 mm (width) with prescribed specification as mentioned should also be submitted physically as mentioned above.

5. Security Specifications and features of the Hologram

PART- II

(a) Master Origination System & Holographic Features

Sl. No	Details	Requirement	Quoted Specification	Compliance (Yes/No)
1.	Type of MASTER and Holographic features	<p>High Security Master made from three separate Master Origination systems:</p> <p>(i) Conventional 2D/3D Origination system</p> <p>(ii) Dot Matrix with minimum 4,000 DPI or more and</p> <p>(iii) Dual Head Lithography with 1,20,000 DPI (litho-mode) master origination machine.</p> <p>All the three different masters from three different master origination systems to be mechanically recombined together to form a single master.</p> <p>The following effects should be present using the stated Masters :-</p> <p><u>Conventional 2D/3D Master Origination system:-</u></p> <p>Foreground "Excise Organization (Finance Department), Tripura" (in English) along with Tripura Excise Logo in background and Tripura in running text, also a pure 3D image from an acute physical object/ model.</p> <p><u>Dot Matrix with minimum 4,000 DPI or more Master Origination system:-</u></p> <p>Multilevel Animated Effect, Kinetic Effect, Four channel at a single point, Pearl Effect having Text, Pearl Effect with 2 Channel effect, Washed Raster Text, Pure 3D Model Effect, Text with concealed effect, Diffractive animated guilloche pattern, animated image, CLR animated multiple image, Emboss effect, Micro text in multicolour, Four different CLR text at one point, modulated depth effect, concealed animated effect.</p> <p><u>Dual Head Lithography with 1,20,000 DPI (litho-mode) master origination machine :-</u></p> <p>Achromatic white, Fresnel element with 3D effect, Micro-text and slip effect.</p>		

(b) Non-Holographic Features

Sl. No	Details	Requirement	Quoted Specification	Compliance (Yes/No)
1	Taggant Feature	The complete hologram should be of complete taggant coating (other than mirror portion) so that when a simple field test is conducted by a taggant reader on the top layer (Polyester) of the hologram and also on the metalize part which remains after tampering/removing top polyester of the hologram, the authenticity can be proved with an immediate Yes/No result by lighting up an indicator or sounding a beep when the taggant (other than mirror portion) is found in a genuine hologram. The taggant effect before and after tampering of hologram need to be demonstrated during technical evaluation		
2	Mirror Effect	Pure mirror effect (without any color) in which the viewer can see one's complete face clearly and the shape of the mirror should be round and size of the mirror should be 3.5 mm to 4 mm diameter. There should be multiple mirrors together on each hologram. Minimum 3 alphabetical text of minimum 1 mm height inside the mirror and all the mirrors must have the same text. There should be special code in form of micro text between mirrors.		
3	Inkjet numbering	Each hologram has to be serially numbered by using Inkjet and Laser in sequential alphanumeric numbering on spool to ensure proper accountability of the hologram. The numbering should not be removed by rubbing fingers.		
4	Other features	Tamper evident & serrated edges with security cut.		

(c) Other Security Features of Hologram

Sl. No	Details	Requirement	Quoted Specification	Compliance (Yes/No)
1	Size of hologram	80 mm (length) X 15 mm (width) rectangular with serrated edges.		
2	Type	Suitable for manually and automatic applications (non-manual mechanical applications).		
3	Film type	Tamper evident stamping foil (polyester), food grade i) Grade : EMCL Ultra clear ii) Thickness : 36 microns +/- 5% iii) Haze factor : less than 1.2% iv) Metalizing : Minimum 2.00 optical density		
4	Adhesive type	Hot melt adhesive suitable for affixation partly on bottle cap and partly on neck of bottle.		
5	Adhesive coating	22 GSM +10%		
6	Release paper thickness	62 +10% GSM and above GSM		
7	Release paper coating type	Silicon based solvent less coating		
8	Cut	Security cuts in form of 'T' should be provided at both ends of the hologram for better affixation on the substrate and to make sure that the hologram is completely damaged in the event of trying to remove it from its original position.		
9	Form of supply	Spool form with 3.0 +/- 0.50 mm gap between two holograms horizontally suitable for automatic and manual application.		
10	Packaging	The hologram should be supplied in continuous spool form having 10,000 holograms on a spool of 3" core I.D. suitable for both manual and automatic application of generally 5 spools or as specified by the Commissioner of Excise shall be packed in one carton. For proper transit of the hologram each carton shall contain complete details of holograms packed in that carton with the numbering details as specified by the Commissioner of Excise.		

Sl. No	Details	Requirement	Quoted Specification	Compliance (Yes/No)
11	The security features of the hologram except Micro text, Nano text, Animated Laser readable data, Washed Raster image and Taggant effect shall be visible to naked eye.			
12	The hologram should not be affected by normal variation in atmospheric conditions.			
13	The shelf life of the hologram shall be minimum one year without any deformation or deterioration under normal variation in atmospheric conditions.			
14	The hologram should be suitable for Inkjet & Laser Sequential numbering along with the year of manufacture as allotted by the department.			
15	While the above are the minimum specifications, the department is interested in high security hologram which gives it the best possible options with maximum security specifications/features.			

The tenderer should fill the features of hologram at point A, B & C of Part-II and upload the same as part of Technical Bid.

6. Qualification criteria (Financial Bid)

- (a) BOQ (Bill of Quantity) as available in the Tripura Tenders e-Portal.
- (b) Annexure- IV (Format of BOQ)

7. Terms and Conditions

- (i) The EMD to be deposited through online mode in the payment gateway integrated with the e-Procurement portal <https://tripuratenders.gov.in> as per Finance Department Memorandum No.F.10(SAB 1)/FIN(EXPDT-1)/2019/956-1100 dated 17.08.2019 which has been annexed at **Annexure-III**. In case of any kind of surrender/withdrawal of tender is made by bidders after opening of tender, the EMD as deposited by the bidder at the time of submission of tender shall be forfeited as per manner provided in the aforesaid Memo.
- (ii) Performance security of Rs.43,20,000/- (Rupees forty three lakhs twenty thousand) to be submitted in form of account payee demand draft or fixed deposit receipt from a commercial bank or bank guarantee issued / confirmed from any of the commercial bank in India in an acceptable form, safeguarding purchasers interest in all respects. Performance security to be furnished by a specified date after issuance of Letter of Intent (LoI) to the L1 bidder (generally 14 days after issuance of LoI or as specified in LoI). The performance security should remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier, including warranty obligations. The Performance security will be forfeited and credited to the Procuring Entity's account in the event of-
 - a. The supply in part or in full are not effected in accordance with the delivery schedule.

- b. In event of rejection of consignments on account of sub-standard product and infringement of security requirements, not in conformity with the specifications.
- c. Any act of breach of contract by the contractor
- d. In case the tenderer whose tender is accepted fails to deposit the security deposit and execute the agreement as required by the Commissioner of Excise within the date as specified in Lol. In such case, his tender will be rejected outright and EMD forfeited.

The Performance security shall be refunded to the successful bidder / contractor without interest, after he duly performs and completes the contract in all respects but not later than 60 days of completion of all such obligations including the warranty under the contract.

- (iii) The Financial bid once quoted must include all charges (inclusive of all taxes) till the time the holograms are delivered to the office of the Commissioner of Excise, Government of Tripura, P.N. Complex, Gurkhabasti, Agartala- 799006. The prices should be inclusive of all taxes applicable as on date as per Government rules.
- (iv) The Financial bid once accepted by the Commissioner of Excise, Government of Tripura shall remain valid till the successful execution of the order and till the supplies are fully affected and accepted. The Excise department shall not entertain any decrease or increase in the rates during the period of execution.
- (v) The quantity of procurement of hologram labels in a year shall be around 5,00,00,000 (Five Crore).
- (vi) The result of bids evaluation can be seen in the e-procurement application <https://tripuratenders.gov.in> by all the bidders who participated in the Bid.
- (vii) The Commissioner of Excise, Government of Tripura is not bound to accept the lowest tender and reserves the right to accept or reject any tender/bid without assigning any reason thereof.
- (viii) If required, the Department may carry out physical inspection of the manufacturer's premises to ascertain the technical capability of the tenderer, the facilities available and manufacturing capacity to decide on the eligibility of the tenderer. During such visits, all the machines, processes and other inter-mediatory processes must be in working and running condition.
- (ix) Full name, address and contact details of the representative who would be attending the opening of tender on behalf of the tenderer should be provided on company letter head. A proper Authorisation letter on Rs.100/- non-judicial stamp paper should be provided in favour of Representative/Authorised Signatory by the tenderer.
- (x) The successful tenderer has to register the image as approved by the Commissioner of Excise, Government of Tripura with the IHMA image register.
- (xi) Successful tenderer must obtain approval of Art work from the Commissioner of Excise, Government of Tripura incorporating all the different features of hologram, prior to commencing production.
- (xii) The tenderer should ensure to the entire satisfaction of the Commissioner of Excise, Government of Tripura that the MASTER of the hologram shall be kept in safe custody and is not tampered with, lost or damaged. In case the MASTER is lost or damaged or tampered, the Security Money shall be forfeited with the cost of the MASTER by the Department. The MASTER shall be the property of the Excise Department and hence

the successful tenderer shall return the original after completion of the order. The Commissioner of Excise can also ask the successful tenderer to keep the MASTER with him in safe custody by signing a Custodian bond or arrangement shall be done for joint lock and key system of the MASTER at appropriate safe location as deemed fit.

- (xiii) The successful tenderer shall facilitate and arrange for necessary logistics for inspection/supervision as deemed necessary at the manufacturing facility for the representatives of the Commissioner of Excise, Government of Tripura. The entire cost shall be borne by the company.
- (xiv) The successful tenderer should provide necessary training to Excise Departmental Officers/Staffs and provide testing equipment/accessories to the Department free of cost.
- (xv) Law Governing the contract:
 - a. The laws of Government of India shall govern this contract.
 - b. Irrespective of the place of delivery, the place of performance or place of payment under the contract, the contract shall be deemed to have been made at the place from which the acceptance of tender has been issued.
 - c. In respect of all tender conditions, the decision of the Commissioner of Excise, Government of Tripura shall be final and binding. In event of any dispute arising out of the tender, such dispute would be subject to jurisdictions of the court within the city of Agartala, Tripura.
- (xvi) Signing of the tender:
 - i) Tender is liable to be rejected if complete information is not given therein or if the particulars and date, if any, asked for in the tender are not fully filled in. Specific attention must be paid to delivery dates and also to the terms and conditions of the contract.
 - ii) An individual signing the tender or any other documents connected with a contract must specify whether he signs as :
 - a. A sole proprietor of the firm or duly constituted attorney of such sole proprietor.
 - b. A partner of the firm, if it be a partnership, in which case he must have the authority to refer to a Court of competent jurisdiction any dispute concerning the business of the partnership either by virtue of the agreement or of a power of attorney, or
 - c. A constituted attorney of the firm, if it is a company.
 - d. In case of the above, a copy of the partnership agreement or general power of attorney in either case, attested by Notary Public, and should be furnished to the Commissioner of Excise, Government of Tripura or an affidavit on stamp paper of all the partners admitting execution of the partnership agreements or the general power of attorney should be furnished.
 - e. In case of partnership firm, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, every partner of the firm must sign the tender and all other related documents.
 - f. A person signing the tender form or any other documents forming part of

the contract on behalf of another shall be deemed to be a warranty that he has authority to bind such other persons(s) and if, on enquiry it appears that the person so signing had no authority to do so, the purchaser may, without prejudice to other civil or criminal remedies, cancel the contract and hold the signatory liable for all cost and damages.

(xvii) Communication of acceptance:

- a. The Award of Contract will be communicated by appropriate mode and as soon as possible the instructions should be acted upon immediately.
- b. The order placed by the Excise Organization shall be treated as complete if the supplies are made within a variation upto +/- 0.1% of the ordered quantity.

(xviii) Failure and Termination:

If the tenderer fails to deliver the hologram or any instalment thereof within a period fixed for such delivery in the currency of the tender, the Commissioner of Excise, Government of Tripura may without prejudice to the right of the Purchaser, recover damages for breach of the contract as under:

- a. Purchase or authorise the purchaser of hologram of similar description from elsewhere without notice to the supplier. Such purchase shall be made without cancelling the contract in respect of the instalments not yet due for delivery. Decision of the Commissioner of Excise in this regard shall be final.
- b. Cancel the contract or portion thereof and, if so desired, purchase or authorise the purchase of holograms not so delivered from other firms for procurement of holograms of similar description exactly complying with the particulars as specified and which are readily procurable, at the risk and cost of the tenderer.
- c. Where the action is taken under sub-clause (a) & (b) above, the supplier shall be liable for any loss which the Excise Organization may sustain on that account, provided the purchase or, if there is an agreement to purchase, such agreement is made in case of failure to deliver the holograms within the period fixed for such delivery, within six months from the date of the cancellation of the contract. The supplier shall not be entitled to any gain from such purchase and the manner and method of such purchase shall be at the entire discretion of the authorities of Excise Organization. It shall not be necessary for the Excise Organization to serve any kind of notice of such purchase on the tenderer.
- d. In case the tenderer fails to supply the required goods in the specified period, the Security money will be forfeited.

- (xix) The successful tenderer shall have to execute an agreement with the Excise Department as may be specified in the Letter of Intent.
- (xx) The successful tenderer shall make necessary arrangement to ensure continued supply of holograms in future as and when required by the Commissioner of Excise, Government of Tripura as the same rate as finalised in the tender and design approved and finalised by the Department.
- (xxi) The successful bidder / contractor shall arrange to dispatch the holograms within 1(one) week of receiving such intimation from the Excise Department. The order should be received within 1(one) week after dispatch.
- (xxii) Tenderer will have to pay by way of liquidating damages, and not as penalty, an amount equivalent to ½ % of the contracted price of the material for any delay as mentioned

above subject to maximum of 10% of such price. For the purpose of calculating liquidating damages, the date shall be 14 (fourteen) days after receiving supply order from the Excise Department. For every week of delay an amount equivalent to $\frac{1}{2}$ % of the contracted price shall be charged.

- (xxiii) Any tenderer having any interest in liquor and alcohol business or having licenses to deal in above related business within the state of Tripura or in any part of territory of India shall not be eligible to participate in this tender. During the tender or later on, if it is found that the tenderer/supplier commit the breach of this condition, the contract shall be cancelled.
- (xxiv) No interest can be claimed in case of delay in making payment beyond the stipulated period of payment.

8. Tenure of tender

The period of contract shall be for period of 5 year i.e. first term of the tender. However, the Commissioner of Excise, Government of Tripura reserves the right to extend the period of contract for another term of 5 years (i.e. second term) of the tenderer after expiry of the first term.

9. Instructions to bidders

- (i) The tenderer should sign each page of the DNIT after being downloaded from the website and upload the signed DNIT with proper seal of the company in **"My document"** folder as a token of acceptance and commitment for meeting the same. And also agree that they have no right to question the terms and conditions of the tender after submitting the tender documents.
- (ii) Bidder shall take separate printout of the formats of Particulars of tenderer (**Annexure- I**), Declaration (**Annexure-II**), and Price Quotation (**Annexure-IV**). He / She shall fill the necessary information & put signature with stamp/seal, and then scan them into PDF (**PDF should be in good resolution**). Finally those documents should be uploaded (with digital signing) in Technical folder/Cover and Financial folder/cover. If any of the certificates/documents furnished by the Bidder, found to be false / fabricated / bogus, the bidder will be liable to blacklisted and their EMD will be forfeited.
- (iii) **Last date / time for Submission of the Bids:** Bids must be submitted within the Bid Submission start and end date and time specified in DNIT. The Commissioner of Excise may extend the dates for issue and receipt of Bids by issuing corrigendum in which case all rights and obligations of the department and the bidders will remain same as previously.
- (iv) **Late Bids** - The e-Procurement application <https://tripuratenders.gov.in> will not allow any Bidder to attempt bidding, after the scheduled date and time prescribed in DNIT.
- (v) Tender shall not be accepted for the product/products for which the concerned company has been blacklisted/banned/debarred either by Tender inviting authority of Govt. of Tripura or by any other State/Central Govt.
- (vi) The concerned company/firm who stands blacklisted/banned /debarred either by Tender inviting authority or Govt. of Tripura or by any other State/ Central Govt. and its procurement agencies on the date of bid submission shall not be eligible to participate in the tender.
- (vii) The concerned firm/company whose product has been declared as of spurious or adulterated quality and any criminal case is filed and pending in any court shall not be eligible to participate for those particular products in the tender. Similarly convicted firm/company shall also not be eligible to participate in the tender.

ANNEXURE-I

Particulars of the Tenderer

Sl. No.	Details		Particulars
1	Name of the tenderer		
	Address of Works/Factory of Tenderer		
2(A)	(i)	Phone no.	
	(ii)	Fax no.	
	(iii)	e-mail address	
	(iv)	Name and designation of Contact person at Works/Factory	
2(B)	Registered office of tenderer with Phone, Fax and e-mail address		
	(i)	Phone no.	
	(ii)	Fax no.	
	(iii)	e-mail address	
	(iv)	Name and designation of Contact person at Works/Factory	
3	Nature of the Constitution of tenderer (whether individual, partnership firm or company registered under the Companies Act (enclose certificate)		
4	Name of the CEO		
	(i)	Phone no.	
	(ii)	Fax no.	
	(iii)	e-mail address	
5	Name and address of the Proprietor/Partners/ Directors (with their Phone/Fax/e-mail address)		

6. Details of Manufacturing facilities :

Sl. No.	Details	Compulsory/ Desirable	Nos. of machines
i	Master Origination (Yes/No)	Compulsory	
ii	Dot Matrix (min 4,000 DPI or more) with all features specified in tender specification	Compulsory	
iii	Conventional 2D/3D system with all features specified in tender specification	Compulsory	
iv	Lithographic origination head capable of shooting images of a resolution of up to 1,20,000 DPI	Compulsory	
v	Preparation of Art work (computer generated)	Compulsory	
vi	Shooting/Recording of design & features in Master lab	Compulsory	
vii	Chemical developing (washing the glass master in chemical tank)	Compulsory	
viii	Recombination process	Compulsory	

7. Plant & Machineries :

Sl. No.	Details	Compulsory/ Desirable	Nos. of machines
i	Slitting Machine	Compulsory	
ii	Electroforming systems	Compulsory	
iii	Embossing machines	Compulsory	
iv	Hot melt adhesive lamination machine capable for hot melt adhesive coating	Compulsory	
v	Inspection machine	Compulsory	
vi	Automatic die-cutting machines capable of die-cutting in spool form for automatic application of holograms	Compulsory	
vii	Inkjet numbering machines capable of providing continuous numbering in spool form	Compulsory	
viii	Laser numbering machines capable of providing continuous numbering in spool form	Compulsory	

In addition to the above, if any other machines are available, the details may be submitted on a separate sheet in the same format.

8. Security Equipment :

Sl. No.	Details	Compulsory/ Desirable	Nos. of machines
i	CCTV Cameras (nos.)	Compulsory	
ii	Access control system (Yes / No)	Compulsory	

9. Give details of your manpower :

Sl. No.	Details	Nos.
i	Technical	
ii	Skilled	
iii	Unskilled	
	Total	
10	How does the tenderer ensure total safety of the holograms to be procured at his workplace and till the time they are delivered at successful bidders premises to courier company designated by buyer.	
11	A. Total experience of tenderer in the production of holograms B. Total experience of tenderer of producing hologram in conventional 2D/3D origination system C. Total experience of tenderer of producing hologram in minimum 4,000 DPI or more Master origination system	
12	Whether tenderer has any experience in supply of polyester based security holograms, to any State Excise Department. If yes, then give period and quantity/year.	
13	Details of GST Registration	
14	Total experience of tenderer in production of polyester based security hologram origination with Dot Matrix and Conventional 2D/3D recombined together.	

ANNEXURE-II

DECLARATION

I do hereby declare that I have personally gone through the relevant Detailed Notice Inviting Tender and understood all the clauses, specifications of e-tendered items, instruction of the NIT and having been fully satisfied, I have quoted the rate of item. This is further to certify that I have suppressed no fact in the tender which could debar me to participate into the tender. If it is revealed after opening of the tender that any fact is suppressed by me, tendering authority shall have the right to reject my tender along with other punitive action against me as per terms and conditions of the tender. I do affirm that all the terms & conditions of the NIT are unconditionally accepted by me. I have no objection if any extra term & condition, mutually accepted by me and purchaser is incorporated into the agreement.

(Bidders' Signature with seal of company)

**GOVERNMENT OF TRIPURA
FINANCE DEPARTMENT**

NO F 10 (SAB 1)/FIN (EXPDT-1)/2019/956 - 11th Dated: 17th August, 2019

MEMORANDUM

Sub: Collection of Online Tender Fee and Earnest Money Deposit Management.

It has been observed that most of the Departments are publishing Tenders in Tripura Tenders Portal at <https://tripuratenders.gov.in> and collecting Tender Fee (TF) & Earnest Money Deposit (EMD) in physical form. Tripura eProcurement portal has been integrated with a Payment Gateway, and Departments shall publish tenders with online payment option which enables the Bidders to pay TF and EMD through online mode.

The amount (TF and EMD amount) collected through online mode will reside in the Collection Pooling account of the Finance Department, till the day of tender opening. The TF will be settled to the single centralized TF Settlement Account, opened and operated by the Finance Department, on the day of tender opening (**SBI IFSC Code: SBIN0016355, Bank A/C No. 38615064794**).

It has been decided that all the EMD submitted by the bidders, including the L1 Bidder, shall be Refunded.

The Bidders' EMD amount shall be refunded to the bidder, after the "Award of Contract (AoC)" event is completed in the Tripura eProcurement Portal, and only on receipt of "Performance Bank Guarantee" from the L1 Bidder in Physical Form. For that, the Departments shall undertake to do the following in the stated order:

1. Complete the "Financial Bid Evaluation and uploading of "Financial Evaluation Summary" and at that stage the Department has already decided on the L1 Bidder.
2. Shall intimate the L1 Bidder in writing to deposit "Performance Bank Guarantee" by a closing date, as indicated in their DNIT.
3. On receipt of the "Performance Bank Guarantee" from the L1 Bidder, Department shall scrutinize the received instrument for its authenticity and validity, for the Amount and Period, and as detailed in their related DNIT document.
4. Department shall complete the AoC event in the Tripura eProcurement Portal, only after receipt of "Performance Bank Guarantee" from the L1 Bidder as stated above, which will enable automatic refund of the EMD to all the Bidders.

In case the Department wants to forfeit the EMD amount submitted by bidder because of any default, the department can use the "Forfeit Menu" in the

Annexure-1

Indicative "Letter of Intent (LOI)" to the L1 Bidder for depositing "Performance Bank Guarantee" in lieu of EMD Refund

No. _____
GOVERNMENT OF TRIPURA
Department of _____

Dated: The _____ August' 2019

To
M/s ABC Private Limited,
Agartala.

Sub Your bid submitted to this office vide Tender ID No. _____ Reference
No. _____ Dated _____ for the construction/ supply of _____

Madam/ Sir,

This is to inform you that the bid submitted as stated above is under consideration by the appropriate authority, subject to your fulfilment of the Tender's terms and conditions and all codal procedures.

You are therefore, requested to immediately deposit the "Performance Bank Guarantee" for an amount of Rs. _____ (Rupees _____ only) vide Tender Clause No. _____ at Page _____, by SPM of 20/07/2019 (July 20th, 2019)for completion of Pre-Award codal procedures.

Failure to comply with the same shall result to your Bid being cancelled and the EMD deposited with respect to the stated tender will be forfeited. Further, your submission of "Performance Bank Guarantee" does not entail you with any right to get the order, unless all the other Tender conditions are satisfied with due verification.

Yours faithfully,

Portal. However, this can be done only till EMD is not refunded to the bidder. Forfeited EMDs will be settled in the centralised Tender fee settlement account.

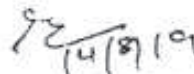
All Departments may take the help of NIC Tripura to get it on-boarded in the Portal, for online payment of TF and EMD. Since the TF and EMD are no longer intended to be collected in Department's Bank Account, it will not be necessary for the Departments to make any Cash Book entries on this aspect.

Departments will also maintain a separate Register to record details of all such receipts of "Performance Bank Guarantee" (Tender ID & Reference No., Issuer Bank, Instrument No. and Date, Amount, Expiry and Claim Validity), and get the validity period of such "Performance Bank Guarantee" extended, as and when required.

PSUs shall also on-board themselves in the Portal for online payment of TF and EMD, and settle both TF & EMD in their own Settlement Bank Account(s), and manage them as per prevailing procedure.

These order come into force with immediate effect.

Enclor: As stated.



(Manoj Kumar)
Additional Chief Secretary
Govt. of Tripura

To
All Additional CS/ Principal Secretary/ Secretary/ Special Secretary

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All Head of Departments
.....

ANNEXURE-IV

Validity	Notes	View	Item Rate BoQ			
Tender Inviting Authority: COMMISSIONER OF EXCISE, GOVERNMENT OF TRIPURA						
Name of Work: PRODUCTION AND SUPPLY OF POLYESTER BASED TAMPER EVIDENT SECURITY HOLOGRAM LABELS						
Contract No: No.FJI-8(1)-EX/2020						
Name of the Bidder:						
Bidding Firm:						
Company:						
PRICE SCHEDULE						
(This BOQ template must not be modified/replaced by the bidder and the same should be spreaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only.)						
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	BASIC RATE in Figures To be entered by the Bidder inclusive of all taxes. Rs. P	TOTAL AMOUNT Taxes in Rs. P	TOTAL AMOUNT in Words
1	2	4	5	6	7	8
1	Production and supply of polyester based tamper evident					
1.01	Hologram label	1	No.		0.00	NR Zero Only
Total in Figures					0.00	NR Zero Only
Quoted Rate in Words		NR Zero Only				

(Bidders' Signature with seal of company)